

Article I. LANGHAM CREEK DANCE/ DRILL TEAM

- Section I. The name of the organization shall be the "Bailadoras" meaning dancer in Spanish.
- Section II. The colors of the organization shall be red, white, and black.
- Section III. The flower of the organization shall be a red rose.

Article II. LANGHAM CREEK TEAM TRYOUTS

Section I. Membership

- A. The candidates will meet all qualifications stated in the Cypress- Fairbanks Independent School District Dance/Drill Team Handbook.
- B. Candidates will attend a mandatory parent/candidate tryout meeting, and designated after school clinics to learn material needed for tryouts.
- C. Once inducted on the team, members are required to attend all Bailadora activities, including but not limited to: practices, performances, and contests currently scheduled for the team as selected by the director from that point forward.
- D. Members will try out for spring contest dances and will participate fully in the annual spring show for that current school year.
- E. Members are required to fulfill all the financial obligations required throughout the entire year of team membership.
- F. A member is required to have a physical examination signed by a physician.
- G. Members are school representatives and should act accordingly, meet all requirements of the C.F.I.S.D. Code of Conduct and Dance/Drill Handbook.
- H. Members are required to be at summer camp, all practices, games, pep rallies, competitions, class periods, fund raisers, and additional activities arranged by the director(s) unless ineligible or excused by the director(s).
- I. A member who is cut from any performance is still expected to attend all performances and practices with the team and must wear the appropriate uniform.

Article III. LANGHAM CREEK BAILADORA OFFICERS

Section I. Officers

- A. The dance officers of this organization shall consist of a Captain(s) and Lieutenants(s). At the discretion of the director(s) and principal, any other office may be deleted or added at the time of officer tryouts.
- B. The social officers of this organization shall consist of president, vice president and executive officers. At the discretion of the director(s) and principal, any other officers may be deleted or added at the time of officer tryouts. Titles will be assigned to executive officers once social officer line is selected.

Section II. Eligibility

- A. Candidate must provide evidence of maintaining high standards. This includes avoiding being placed on probation for demerits, conduct, or grades for any grading period of the current school year. Failure to maintain standards could result in being declared ineligible for an Officer position.

- B. Candidate must not hold outside employment or other duties that may interfere with duties of office.
- C. Prospective officers must not receive any U's in conduct. Any I's may be reviewed at the discretion of the Director(s) and/or Administrators.
- D. Prospective officers shall sign an application of intent posted by the director(s) and will be aware of officer duties.

Section III. Manner of Selection

- A. Auditions will be held on a date designated by the director(s) and building administration.
- B. Prospective officers shall be selected by a panel of dance certified instructors with the director(s) having the option of being one of the Judges.
- C. Auditions will be closed to the public. Only judges, administration and necessary personnel will be allowed to attend.
- D. The prospective officers will be prepared to demonstrate dance ability to the judges as many times as necessary in order to select the most qualified students, as well as go through interview.
- E. An officer application and permission slip must be signed and by both parent/guardian and student and submitted to the director by the designated date.
- F. All score sheets will be kept by the building administration for security; Tryout decisions are final and non-appealable.

Section IV. Officer Duties

- A. All dance officers will share the following duties.
 1. Work with the director(s) on all performances such as lobo lines, hand routines, half time, contest, spring show, etc.
 2. Meet with the director(s) as needed.
 3. Maintain a good working relationship with the director(s) and other officers.
 4. Will serve as an example for other team members by maintaining a positive and cooperative attitude, promoting school spirit and team unity, and by remaining cool and flexible in times of crisis.
 5. Required to attend officer camps and team camps as scheduled by the director(s).
 6. Represent the organization in any function of the school or the community.
 7. Officers shall hold inspections, checking for attendance, items, and tardies for her company.
 8. Responsible for giving demerits to officers and all of the team.
 9. Responsible for teaching under the supervision of the director(s).
 10. Must set an example in all respects at all times.
 11. Responsible for all props issued to her company to and from any game or function and returning them in an orderly manner.
 12. Responsible for keeping an up to date record of each girl's demerits in her company and reporting them on Monday.
 13. Required to attend ALL drill team practices and functions.

14. All officers will arrive on time and be prepared to stay at least 15 minutes after any function or until the director(s) dismisses the officers.
15. Responsible for keeping a notebook containing a constitution and any other schedules, rules, etc.
16. Required supervise set up and put away of all equipment
17. Must maintain a passing grade in all classes at the end of the marking period, relative to UIL eligibility.

B. Captain's Duties

1. The Captain is the superior officer of the Bailadoras and is in charge at all times, responsible for the team, under the direction of the director(s).
2. The Captain reports directly to the director(s).
3. The Captain schedules any necessary officer meetings approved by the director(s).
4. The Captain holds inspection for the other officers checking attendance and tardies, reporting such to the director.
5. The Captain is responsible for the team warm ups, and for assigning Officer's given days to perform warm ups.
6. The Captain is responsible for organizing and maintaining all music for football, contest and spring show. In addition, they are responsible for keeping back-ups of all music at all times.

C. Lieutenants

1. The Lieutenants are responsible for making sure all company duties are fulfilled for their assigned company.
2. The Lieutenants report directly to the Captain.
3. The Lieutenants are responsible for all company issues (i.e. demerits, attendance, helping company member(s) with changes in routines, phone tree etc.)
4. The Lieutenants are responsible for all individual duties assigned by the director once the dance officer line is selected.

D. All Social Officers will share the following duties:

1. Plan social and philanthropic events, as well as community outreach projects.
2. Maintain team morale through incentives and games.
3. Create company bonding activities and promote company point's competitions.
4. Attend social officer camp.
5. Detailed duties will be assigned by the director(s) upon completion of tryouts.

E. The President will be specifically responsible for:

1. The President is the superior social officer of the Bailadoras and is in charge of the social officers and activities at all times, under the direction of the director(s).

- 2. The President reports directly to the director(s).
- 3. The President schedules any necessary social officer meetings approved by the director(s).
- F. The executive officers will be divided into Senior Executive Officers and Junior Executive Officers, determined by director.
- G. All social officer duties and executive office titles will be determined by the director(s). Each social officer is responsible for the duties they have been assigned.
- H. Social Officer duties may be modified at any time by the director(s).

Article IV. OFFICER DEMOTION - an officer is expected to exhibit an excellent example for her team at all times.

- A. Should an officer fail to follow-through with assigned duties or should their attitude be questioned, they may receive demerits and/or be dismissed from their position at the discretion of the director.
- B. Should an officer receive 12 or more demerits; they will be demoted to the line and relinquish their title.
- C. Should an officer receive a failing grade on any 6 week report card and be placed on grade probation, they will be demoted to the line and relinquish their officer title for the rest of the school year.

Note: In the event a company is left without an officer for any of the above reasons, the director(s) may select a team member to fulfill any duties needed that are in the best interest of the company and/or team.

Article V. MANAGERS - Bailadora Line Managers may be selected on a date designated by the director. Line managers must apply for the position and are selected by the director. The director will determine the number of line managers for the year and all duties of the managers.

To apply for a line manager position the team member must meet the following criteria:

- A. Line Managers are open to any member in good standing on the team;
- B. Candidate must provide evidence of maintaining high standards. This includes avoiding being placed on probation for demerits, conduct, or grades for any grading period of the current school year. Failure to maintain standards could result in being declared ineligible for a Manager position.
- C. Receive no U's in the current school year prior to the application.
- D. Submit a signed application and be aware of all manager duties.
- E. Selection of the managers is solely by the director,
- F. All Line Manager selections are final.

Line Manager Duties may consist of the following:

- A. Maintaining all props. Inventory and making sure designated props are at all practices and performances with the assistance of Directors.

- B. Maintaining all costumes – checking in and checking out costumes for performances. In addition, organizing costume closet with team assistance
- C. Sound System – Bringing sound system to and from practice.
- D. Performing with Dance and/or Social officer line at contest and spring show as designated by the director.

Article VI. FUNDRAISING is a vital part of a functional team, thus requiring all members to participate to their fullest.

Section I. Turning in money:

- A. All money, for any reason, will be turned in during the class period on the designated day.
- B. Only money in an envelope with name on it will be accepted and placed in the lock box.
- C. Never leave money unattended.
- D. Always bring a check or money order for any money payable to Langham Creek Bailadoras. (try not to bring cash!)

Article VII. DRILL TEAM TRIPS AND SPECIAL ENGAGEMENTS

Section I. All drill team members are required to participate in all special engagements such as pro-games, performance by invitation and any activity designated by the director(s). Advance notice will be given when possible.

Article VIII. BAILADORA AWARDS BANQUET

Section I. Awards

- A. This banquet will be an annual event at which all special recognition and appreciation presentations will be made.
- B. Awards will be given based on merit, either voted on by team or selected by director(s).

Section II. Expenses

- A. All awards, dinner for special invited guests, decorations, favors, programs, etc. will be paid for by the drill team booster club.
- B. Meal expenses for the team members shall be paid through the fair share. All others will pay their own way, including Bailadoras who do not pay fair share.
- C. All individual drill team guests (parents only- no dates/boyfriends) will pay their own way.

Article IX. BAILADORA FORMAL

Section I. The Bailadora Booster Club Formal Chairperson and social officers will be responsible for making all the necessary arrangements for the Bailadora Formal with the approval of the director(s).

Section II. All expenses for team members are to be paid through the fair share. Every member must pay for any of her date's expenses to the formal.

Article X. ABSENTEEISM

Section I. Any Bailadora who is absent from school must:

- A. Inform the director(s) of the reason the day before, or
- B. Email the director(s) at school by 10:00 a.m. and give a reason, or
- C. Receive one demerit.

Section II. Doctor's appointments are expected to be made outside of practice time and will result in a demerit. However, in the event the appointment is a medical emergency, the demerit will be waived.

Section III. Weddings and Funerals will also be waived of any demerits, on a case by case basis with director(s) discretion.

Section IV. Any unexcused absence from any drill team practice may result in two demerits per day, and forfeiture in opportunity to perform per unexcused absence. If there are two scheduled practices in one day each practice could result in 2 demerits each (total 4)

Section V. A member may not hold a job that might interfere with any drill team activity.

Section IV. A member leaving school for any reason must inform the Director(s).

Article XI. DEMERITS

Section I. Demerits: *Demerits do NOT start over 2nd semester. They accumulate throughout the school year.*

A Bailadora will receive demerits for the following actions:

** Please note that 5-10 or 10-20 means that you can receive the lowest starting number, any number in between or even the highest number.*

- 1 Incorrect practice uniform/attire (this includes hats & boots each item is separate demerit)
- 1 Hair not properly pulled up for practice or performance
- 1 Wearing any jewelry (small stud earrings are allowed)
- 1 Having incorrect **or** no shoes on during outside practice (flip-flops, slip ons, Sperrys, etc)
- 1 Having incorrect shoes on during inside practice
- 1 Having incorrect make up or make up not applied correctly.
- 1 Requested items not returned on time
- 1 Leaving personal belongings in the dance room
- 1** Leaving personal items unsecured in dance room while out of the building/room
- 1 Eating/Chewing gum during practice
- 1 Tardy to practice (*30 minutes or less, as 30 or more = unexcused absence*)
- 1+ Excessive talking during practice (after warning)

- 1+ Inappropriate public display of affection at school/Bailadora activity
- 1+ Poor attitude in practice
- 1+ Using profanity
- 1+ Incorrect/incomplete uniform or bag accessories for performance day (This includes having on nail polish for a performance, not wearing game day shirt, etc) One per item.
- 1+ Having inappropriate attire for Dress Wednesday (must be school code appropriate)
- 1+ Having wrong attire on days team dresses alike (i.e. Contest, Spring Show, Showoffs etc).
- 1+ Leaving practice early for unexcused reason
- 1+ Talking to outsiders while in stands at a performance/game (without permission)
- 1+ Starting cheers, chants or dancing without the guidance of an officer leading such
- 2+ Unexcused absence from a practice
- 5 Tardy to a performance
- 5 Missing school transportation to a performance
- 5 Not participating in organized cheers
- 5 Leaving early from practice/performance without permission
- 5 Chewing gum/eating in uniform during performance
- 5 Not keeping uniforms and costumes in pristine condition at all times
- 1-10 Disrespectful behavior to teammates/officers
- 3-10 Receiving an Office Referral
- 10-20 Unexcused absence from a performance
- 10-20 Inappropriate online pictures/blogs/bulletins, etc of Bailadora or by Bailadora - Possible dismissal from the team after review
- 10-20 Disrespectful behavior to director(s)/teachers/administrators – Possible dismissal from the team after review
- 10-20 Suspension from school - Possible dismissal from the team after review

Section II. Demerits regarding specifically to officers

- 1 Absent from scheduled officer meeting without director(s) permission.
- 1+ Talking excessively or interrupting teaching.
- 3 Failure to perform duties effectively.
- 3 Failure to report demerits on Monday.
- 3-5 Arguing with director(s)
- 3-5 Failure to support the decisions of the director(s)/group
- 3-5 Arguing with another officer or member in front of the team.
- double* Not giving a line member demerits when necessary

Section III. Probation:

- A. If a Bailadora is placed on probation for reaching 16 demerits, it will be for *six weeks*. The Bailadora will not perform during this time, but will continue to attend practices.
- B. While on probation, if the Bailadora receives another infraction or demerit, it will be grounds for dismissal from the team after a review with the Director(s), administrator, and Parent(s).
- C. If a Bailadora is placed on probation twice, whether it be for demerit reasons and/or grades, (either first and second semester, *or* twice in one semester), they

may be dismissed from the team after a review with the Director and/or school administration.

- D. Accumulation of 20 demerits could result in dismissal from the team after review.

Section IV. Serving Demerits

Director(s) will designate an assigned activity per demerit earned.
1 Demerit = 1 activity. Demerits will be served on a day to be determined by the director(s) at the completion of practice. Serving demerits does NOT erase demerits. If a Bailadora does not serve her demerits on the week received, the demerit will double and the total number of demerits will be served the following week.

Article XII. BAILADORA UNIFORMS

Section I. Performing Uniform

- A. Will consist of any items that are worn for a performance and should be treated as such.
- B. Additions may be added at any time.
- C. No jewelry of any kind.
- D. All uniforms must be cleaned properly and hat and boots must be kept spotless at all times.
- E. All rules/ demerits regarding uniforms apply.
- F. Uniforms will be kept in a garment bag or protected at all times and hat in a hat box
- G. Field Uniforms and costumes are the property of the school district. Any damaged uniform or prop not returned by the director's designated date shall be paid for by the member issued the materials.

Section II. Practice Uniform

- A. Will consist of specifically designated items for each day.
- B. Members must adhere to the designated schedule.
- C. No gum or dangling jewelry is allowed with practice uniform.
- D. Appropriate attire is to be worn to every practice.
- E. No rips, tears, or runs allowed in any uniform.
- F. Appropriate undergarments are to be worn with uniform.

Section III. Friday Uniform

- A. The Friday uniform will consist of the designated shirt along with jeans, sneakers, and bow.
- B. Members are required to wear the Friday uniform on the designated day.
- C. No jewelry that is distracting or gaudy may be worn with uniform.
- D. No gum is to be chewed while wearing the Friday uniform.
- E. Hair must be styled with the team bow in a conservative way that is flattering to that member.
- F. Makeup must be worn in a conservative way that is flattering to that member.

Section IV. General Appearance

- A. The drill team will help promote spirit and acceptable behavior at all athletic events and drill team activities.
- B. When sitting as a group, they will cheer, do all hand routines started by officers and remain standing until instructed to do otherwise.
- C. No outsider may sit or visit with any girl, this includes family.
- D. No homework may be done.
- E. There will be no eating or drinking without permission from the director(s).
- F. Members must remain for the entire event to receive credit for the activity.
- G. Permission to leave the group will be given only for extreme emergencies such as illness. Personal business should be taken care of before leaving for the event. Any girl granted permission from the director(s) must be accompanied by a chaperone.
- H. All drill team members must go to and from the bus in assigned lines.
- I. Members will not have a cell phone out at a any performance unless permission is given by the director for a specific reason.

Section II. Transportation

- A. Bus transportation will be provided when possible for all activities the drill team attends as a group.
- B. All members must ride the bus to and from the activities.
- C. Permission will only be granted in advance, from the director(s) and the principal, for girls to leave with their PARENTS ONLY from an activity. (Request must be made in writing at least 2 days in advance)

Article XIII. CAMP

Section I. Officers

- A. Dance officers will be expected to attend at least one extra officer camp and social officers may be expected to attend at least one extra social officer camp.
- B. The cost of these officer camps will be paid for by the Bailadora Booster Club and the Officer's.

Section II. Drill Team

- A. All team members will be required to attend *all scheduled camps*.
- B. The dates and locations will be determined by the director(s) and announced as early in the spring as possible.
- C. The cost of extra camps will be paid for by each individual.

Article XIV. SPRING SHOW

- Section I. Scheduling- When facilities and time permit a stage show will be scheduled by the director(s) and officers.
- Section II. Costumes- Each girl will be responsible for purchasing her own costumes for the spring show. They will be designed by the individual choreographer and approved by the director(s). The cost should be kept to a minimal or be taken from the costume closet if possible.
- Section III. Rehearsals
- A. Rehearsals will be scheduled after school.
 - B. Any girl missing two rehearsals for any reason will be removed from that dance.
- Section IV. Organization of the show- Every member will be actively involved in all aspects of putting on the show including: publicity, ticket sales, set design and construction, hospitality, public relations, lighting, stage work and programs with the assistance of the booster club spring show committee.
- Section V. Selection of the performances
- A. The selection of the dances and performances is at the sole discretion of the director(s).
 - B. All members will be included in their Class Dance
 - C. The Opening routine is a special routine that the member may earn a position in through sales of Spring Show ads. This is not required.
 - D. Solo, duets, trios and ensembles that competed during contest season may be invited to perform in the spring show by director discretion
 - E. Any other routines invited into the Spring Show will be at the discretion of the director(s).
 - F. Members may only be in the number of routines which they are physically able to make costume changes.

Article XV. GRADE REQUIREMENTS- FAILURES

- Section I. The Langham Creek Bailadoras are a No Pass/No Play extra-curricular activity and determination for eligibility will be based on UIL guidelines currently published as part of the TEA/UIL Side by Side.
- Section II. Any Bailadora who makes a failing grade for a grade report period* will be placed on probation and ineligible as per UIL Guidelines. If the member is unable to regain eligibility by the 3 week reporting period, they will be subject to dismissal from the team, after review. A second and subsequent failing grade during any grade report period will result in dismissal from the team, after review.
- *Courses that are identified as “Advanced” and subject to grade waiver eligibility will not result in penalties until the 2nd failing grade. Students are allowed 1 grade waiver per semester for identified “Advanced” courses.

Section III. Any Officer/Line Manager who receives a failing grade for any reporting period* is subject to demotion to the line.
*Course that are identified as “Advanced” and subject to grade waiver eligibility will not result in demotion until a subsequent failing grade or second failing grade is recorded in the same or any future marking periods.

Article XVI. DISCIPLINE AND CONDUCT

Section I. Discipline, conduct, and grade infractions may result in member being placed on probation or dismissal from the team.

Section II. Probation shall be defined as not being able to perform in any performance of the dance/drill team but must attend all practices.

Section III. The decision to dismiss a member from the team will be made by the campus administrator and director(s).

Article XVII. MISC. INFORMATION

Section I. The drill team is not responsible for any personal possessions left, lost, or misplaced. (ex. Cell phones, ipods, jewelry, etc.) All members are required to lock their belongings in their lockers.

Section II. Any clarification needed should be directed to the director(s).

Section III. Letter jackets will be awarded *after one full school year* of participation on dance/drill team with completion of the entire football season and contest season *in the same school year*. The school year is defined as the first official start date of the school year for students and the last official date of attendance for students. (New members will not be eligible for a letter jacket until the subsequent school year from their join date based on requirements stated above)

Letter Jackets will be ordered after the 5th Marking Period in accordance with the CFISD Fine Art’s Department purchasing timeline.

Article XVIII. VOLUNTARY RESIGNATION

Section I A member of the team can voluntarily resign as a member. The procedure for such resignation is below:

1. Member must submit in writing to the Director(s) a letter with original signature indicating their interest to resign from the team.
2. Member must attend a face to face meeting with the Director(s) to communicate their intent and to discuss the process for resignation
3. Member will contact parents at time of meeting to communicate their desire to resign; this contact will serve as the start time of the 48 hour waiting period.
4. During the 48 hour wait period, the member may withdraw their request to resign from the team at any time by submitting a letter in writing with an original signature stating their intent to withdraw the resignation. Members who execute a withdrawal of resignation during the 48 hour window will not

be subject to any penalties or removal from positions, but will be required to make up missed hours during the 48 hour wait period.

5. Members who do not wish to withdraw their request will be notified of their approval to resign by the Director(s) at the end of the 48 hour window that they are officially resigned from the team.

*any subsequent voluntary request for resignation received in the same school year by the same member will automatically be accepted and the member will forfeit their membership upon completion of the face to face meeting with the Director(s)

Article XIX. REINSTATEMENT REQUEST PROVISION

Section I A member may request for reinstatement after a Voluntary Resignation. Situations will be considered and evaluated on a case by case basis. Students who request reinstatement must follow the procedure below:

1. A letter of *request for reinstatement* must be submitted to the Director(s) with your intent to rejoin the team.
2. Student and parent(s) must meet with Director(s) to discuss reinstatement
3. Director(s) and Bailadora Administrator will meet to discuss reinstatement and decision to reinstate must be unanimous. The decision to reinstate or not reinstate will be considered final and is non-appealable.

Section II Any former member will be subject to the following parameters if approved for reinstatement.

1. Student will be required to make up hours missed between the dates of absence; approved make-up hours can be in the way of dance hours or community service hours and must be reported to and approved by the Director(s);
2. Student will acknowledge that placement in some dances and performance routines have already been assigned which could result in exclusion from certain performances during the fall football season/contest season, etc. In some cases, dances may not have reassignments to accommodate a return to the organization;
3. Student will be ineligible of holding any leadership roles or serving in a leadership capacity within the organization during the remaining time of the school year for which the member resigned, and may lose eligibility to try-out for leadership capacities the following school year if the resignation occurred during contest season.
4. Adherence to all policies and procedures outlined in the CFISD Dance/Drill Team Handbook and Langham Creek Bailadora Constitution.

*students can request reinstatement one time only during their entire High School eligibility period. Eligibility criteria is outlined in the TEA/UIIL Side by Side for High School participation

Article XX. MORAL PLEDGE

The following is to be read, signed and returned:

I shall conduct myself in such a manner as to be a credit to the organization and school at all times. I will know and abide by the constitutions of the drill team (CFISD Constitution Dance/Drill and Langham Creek Bailadora Constitution). I will uphold the traditions and I will do everything in my power to promote drill team activities and interests. I will at all times try to be joyful, courageous and courteous, truthful, considerate and just, loyal and sincere in friendships, too noble to speak ill of others, willing to sacrifice personal pleasure for the betterments of others, ready to do all possible service, quick to appreciate what is done for me, respectful of my parents and elders, that I may become a fine and worthy young lady.

SIGNATURE OF BAILADORA MEMBER:

I have read and discussed the rules and regulations with my daughter. I understand and agree to assist her in meeting all requirements in association with the organization.

SIGNATURE OF BAILADORA PARENT/ GUARDIAN:

DATE:
